Already have an account? Start here.

**HOW TO APPLY ONLINE**

Follow these steps to apply for positions at Fuyao Glass America Inc. through the Ohio Department of Job and Family Services web site. Before you begin, you will need to have an electronic copy of your resume available and ready to upload. Applicants should use the Google Chrome browser when using the site.

1. Start by going to the [ohiomeansjobs.com](http://ohiomeansjobs.com) home page. Click the ‘Get Started’ button underneath Search Jobs.

2. Click here to sign into the site. You can either log in using an existing account or create a new one. Once finished, you’ll be returned to this page to begin your search.

3. Once you’ve signed in, type the word ‘Fuyao (OMJ/MC)’ in the Keyword field and click the Search button below.

4. Click on the position that you’re interested in applying for and then provide the requested information.

Don’t have an account? Follow these steps to get registered and upload a resume on the Ohio Job and Family Services site.

**GO TO OHIOMEANSJOBS.COM**

Click on the red “GET STARTED” box under Search Jobs.

Click on “SIGN IN”, top right hand corner

Click on Green “REGISTER” button

Complete all fields required under Login & Email, Basic Information, Military Service, Employment Information, Gender/Ethnicity and Career Information.

Click “CREATE ACCOUNT” button, at bottom of page

Complete the “Career Plan” section

Click “SAVE” at the bottom of the screen

Click on your name at the top of the page next to the backpack.

Select “RESUME” from the drop-down menu

Click Green “UPLOAD RESUME”

Fill-in all “Required Information” (*)

Click “BROWSE”; Select your resume to upload

Click “CREATE”

Click “I’M FINISHED”

Click “SEARCH JOBS” under the backpack
Already have an account?

**HOW TO APPLY ONLINE continued.**

5. Click on the apply button

6. Right Click this link and select ‘Open Link in New Window’

7. Click on apply to register.

8. New Users click the link to set up an account. Returning Users sign into your account.